



**Government of Jammu and Kashmir**

**Office of the Controller Legal Metrology Department, J&K,  
Transport Nagar, Narwal, Jammu.**

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**Subject:- Minutes of the Meeting held on 14-02-2019 in the office chamber of  
Controller Legal Metrology Department, Transport Nagar, Narwal,  
Jammu.**

A meeting of the members of State Level Purchase Committee of Legal Metrology Department, to discuss various matters with respect to purchase of Karat Meter and floating of tender thereof, was held on 14/02/2019 at 11:00 AM in the office chambers of Controller Legal Metrology Department, J&K at Narwal, Jammu. The following officers attended the meeting : -

1. Mr. Ali Afsar Khan,  
Controller, Legal Metrology Department : Chairman
2. Mr. Amar Singh,  
Joint Controller, Legal Metrology Department, Jammu : Member
3. Mr. V. S Samyal Singh,  
Joint Controller, Legal Metrology Department, Kashmir : Member
4. Mr. Manoj Prabhakar,  
Deputy Controller, Consumer Protection, Jammu : Member
5. Mr. Mohammad Amin,  
Accounts Officer, Legal Metrology Department : Member Secretary

The issues that were discussed during the meeting are as under: -

**1) Finalization of NIT Document:-**

Notice inviting tender(NIT) document was studied and discussed by the committee and date(s) for floating/opening of tender document and other related issues were finalized as under:-

<b>1.</b>	Date and time of downloading/Sale of tender documents( <b>Bid Submission Starting Date</b> )	22-Feb-2019 04:00 PM
<b>2.</b>	Last date & Time of Bid Uploading ( <b>Bid Submission End Date</b> )	09-Mar-2019,06:55PM
<b>3.</b>	Clarification Start Date and Clarification End Date	22-Feb-2019 04:00 PM and 06-03-2019 04:00 PM
<b>4.</b>	Date of submission of hard copies. (Original EMD/DD for Document Fee)	25-Feb-2019, 11:00 AM

<b>5.</b>	Date & Time of Technical Bid (Cover-I) Opening	12-Mar-2019, 12:00 PM
<b>6.</b>	Date & Time of Financial Bid(Cover-II) Opening of the qualifying Bidders	Shall be intimated separately
<b>7.</b>	Cost of e-bid Document	Rs. 600/= (Rupees Six Hundred Only)
<b>8.</b>	Amount of Earnest Money Deposit(CDR/FDR)	Rs. 40,000/= (Rupees Forty Thousand Only)
<b>9.</b>	Completion Period	14 days from the date of issue of LOI or Allotment Order.
<b>10.</b>	Budget Head	3475-Other General Economic Services
<b>11.</b>	Position of Funds	Available

## 2) Co-opting of an Expert, Member:-

It was decided that the committee shall co-opt an expert person/officer from an elite institution of the State such as National Institute of Technology, Srinagar or University of Kashmir for the certification/approval of the Technical Specifications of the Karat-Meter.

**Sd/-  
Controller,**

Legal Metrology Department,  
J&K, Jammu.

No. FCS&CA/Acctts/226/2018

Dated : 21-02-2019

Copy to:-

1. Joint Controller, Legal Metrology Department , Jammu/Kashmir.
2. Joint Director, Industries and Commerce, Member, SLPC, Legal Metrology Department, J&K.
3. Deputy Controller, Consumer Protection, Jammu.
4. Accounts Officer, Legal Metrology Department, Jammu.
5. Member(s), State Purchase Committee, Legal Metrology Department **(All)**.
6. Pvt. Secretary to Commissioner Secretary to Govt. FCS&CA Department.
7. I/C Website.



**Accounts Officer,**  
Legal Metrology Department,  
J&K, Jammu.